

Needs Analysis Assessment (NAA)

Government Agencies and Organizations are looking for ways to cut costs, increase productivity and contribute to a greener environment. Recent surveys indicate many organizations claim they have no way to measure the cost of their paper-based processes—leaving them to feel that if you can't measure it, you can't control or improve it. But where do you start?



Neubus can help look deep into your business processes with an accurate and timely Needs Analysis Assessment (NAA).

Through a discussion(s) with a client, the business environment is verified including existing work processes and systems in use and the business content is thoroughly examined. The information determined during the NAA session(s) is then compared against the client's given requirements to ensure that Neubus implements the best-suited equipment, tools, techniques, and services for the client.

In a Needs Analysis Assessment, the Neubus team takes the client requirements and, using industry-standard metrics and past experience with Government Agencies, delivers a report to the client that includes the current environment process, the projected new environment and process, a GAP Analysis, and Business Case with a Financial Analysis. The Neubus goal is to provide the client with all the information they need to make an informed decision. And this is provided to the client AT NO CHARGE and with no obligation.

Neubus Offering

Neubus delivers both software technology and hardware as part of the turnkey service. Neubus deploys and installs hardware from desktop scanners at client sites, to servers, applications and secure hosting services with monitoring and maintenance. Neubus' turnkey, fully managed services include everything clients may need, relieving them of the burden of putting together their own business operations solutions. With a cohesive end-to-end process connected by well-thought-out and well-integrated Neubus applications and tools, clients have gained many operational efficiencies, both tangible and intangible.

Why Neubus?

One-stop shopping. Clients are provided with a turnkey solution from a vendor who maintains full responsibility for all components.

End-to-end solution. Clients experience fewer interoperational problems when the number of integrations being required between multiple vendor solutions is minimized.

Best fit technology. Unique to Neubus' service model, we as a vendor are able to offer all the needed components (e.g. hardware, software, hosting maintenance, and support) from various technologies/platforms best suited for each task in the client's operation; rather than the client being limited to any one specific vendor's hardware/software offerings.

Neubus provides end-to-end solutions for Government Agencies



Secure Storage and Secure Destruction

Secure Digital Conversion Secure Content
Management
and Hosting

Requests for Records

Free-up Office Space Manage Retention Enhance Security Provide Secure Destruction Provide High Volume
Digital Imaging and
Media Conversion
Services
Provide Preservation
Digital Imaging
Enable Desktop
Digital Imaging and
Workflow Services
Enable Mobile
Capture and
Workflow Services

Provide Content
Management
Software and
Services
Provide "On
premises" Hosting
Provide Datacenter
Hosting
Provide Cloud
Hosting

Provide Software Services to Handle Records Requests
Provide Redaction Services
Provide Workflow for Employee Assignments
Provide Executive and Management Dashboards.

All-Inclusive Pricing

Neubus' turnkey service is offered on a pay-as-you-go basis with all-inclusive pricing. Clients are not locked into any agreements, there are no hardware costs, no maintenance costs, nor are there any software licenses to be purchased to use Neubus applications. Clients simply pay for the Neubus services they utilize and only for as long as they are using those services. Once the client no longer requires Neubus' services, the client is able to cease usage and does not incur any additional costs like a termination fee. This method is the fairest approach because small clients are not penalized by the widely differing needs of larger clients who may require all of Neubus' services, and vice versa, larger clients are not burdened by the needs of smaller clients.

Neubus Imaging and Document Management Customers

Department of Defense, Homeland Security, Government Publishing Office, Health and Human Services Commission, Department of Family and Protective Services, Department of State Health Services, Department of Public Safety, Employees Retirement System, Office of the Attorney General, Railroad Commission, Sixth Court Appeals, Texas Alcoholic Beverage Commission, Texas Board Professional Geoscientist, Texas Board Professional Land Surveyors, Texas Commission on Environmental Quality, Texas Department Agriculture, Texas Department of Criminal Justice, Texas Department of Licensing and Regulation, Texas Education Agency, Texas

Higher Education Coordinating Board, Texas Juvenile Justice Department, Texas Parks and Wildlife Department, Texas Real Estate Commission, Texas Retirement Services, Texas State Board Pharmacy, Texas Board Veterinary Medical Examiners, Texas State Library and Archives Commission, Texas Veterans Commission, Texas Workforce Commission, University of Houston, Texas State University, University of Texas, Waco Court of Appeals, Travis County Texas, Dallas County Texas, CPS Energy, and many more.

To schedule a FREE Needs Analysis Assessment, please contact:

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